



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**REQUEST FOR QUOTATION**

Date : 12 March 2024

PR No.: 2024-03-0027

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
TIN : \_\_\_\_\_  
PhilGEPS Registration No. : \_\_\_\_\_

The DepEd Division of Batangas, through its Bids and Awards Committee (BAC), intends to procure goods/services through Small Value Procurement under Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 for the project: **2024 REGIONAL FESTIVAL OF TALENTS** with an Approved Budget for the Contract (ABC) of **two hundred eighty seven thousand pesos (P 287,000.00)**.

Delivery Period: One (1) calendar days for food and 7 days for supplies

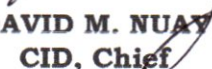
Please quote your **best offer** for the item/s described herein, subject to the Terms and Conditions provided on the last page of this RFQ. Kindly submit this RFQ via e-mail at [sdobatangas.accounting@deped.gov.ph](mailto:sdobatangas.accounting@deped.gov.ph) or in a sealed envelope, and/or courier duly signed by your authorized representative submitted to BAC Office, DepEd Division of Batangas **not later than March 21, 2024 at 10:00 AM.**

A copy of the following documentary requirements must be submitted as part of your quotation: (not applicable for government venues)

1. Valid and Current Mayor's Permit
2. PhilGEPS Registration
3. Valid Tax Clearance **(if applicable)**
4. Latest Income/Business Tax Return **(if applicable)**

Lastly, please be informed that submission of a copy of **BIR 2303 (align with the requirements to the project being procured)** shall be required from the winning bidder prior to issuance of notice of award.

For any clarification, you may contact us via email at [sdobatangas.accounting@deped.gov.ph](mailto:sdobatangas.accounting@deped.gov.ph)

  
**DAVID M. NUAY**  
CID, Chief



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After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Annex "A"

PROGRAM TITLE			Statement of Compliance
Description/Technical Specifications			
SPECIFICATIONS			
Unit	Item Description	Quantity	
<b>A. Foods</b>			
1. Population Development (PopDev) Contest Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 23, 2024			
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice • Snack and Juice	9	
2. MUSABAQAH Contest (Halal food or Non-Pork) Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 23, 2024			
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice • Snack and Juice	9	



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662

✉deped.batangas@deped.gov.ph



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3. SNED Expo Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 24, 2024		
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	7
4. Read-A-Thon in Filipino Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 24, 2024		
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	7
5. Read-A-Thon in English and SPFL Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 23-24, 2024		
pax	Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice Dinner • Rice, 2 viands, vegetables, soup, dessert and juice	15
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	15



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<b>6. STEMazing</b> Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 24, 2024		
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	7
<b>7. Technolympics</b> Venue: Paaralang Sekundarya ng Lucban / Southern Luzon State University Date: April 24 - 25, 2024		
pax	Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice Dinner • Rice, 2 viands, vegetables, soup, dessert and juice	24
pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	24
<b>8. Sining Tanghalan</b> Venue: Paaralang Elementarya ng Lucban 1, Lucban District, Lucban, Quezon Date: April 24-25, 2024		
pax	Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice Dinner • Rice, 2 viands, vegetables, soup, dessert and juice	28



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pax	Breakfast • rice, 2 viands, fresh fruits, bread and butter, water Lunch • Rice, 2 viands, vegetables, soup, dessert and juice Afternoon Snacks • Snack and juice	28
<b>B. Transportations</b>		
units	Hired Van for 1day service (to be used of Pop Dev and Musabaqah Participants on April 23, 2024, SNED and Red-a-thon Participants on April 24, 2024 and STEMazing Participants on April 25, 2024 from SDO Batangas to Lucban, Quezon and vice versa)	5
units	Hired Van for 2days service (to be used of Read-a-thon English and SPFL Participants on April 23-24, 2024, Technolympic and Sining Tanghalan Participants on April 24-25, 2024 from SDO Batangas and vice-versa)	9
<b>B. Materials</b>		
pcs	T-shirt, red esport pattern full print shirt (Small)	7
pcs	T-shirt, red esport pattern full print shirt (Medium)	4
pcs	T-shirt, red esport pattern full print shirt (Large)	6
pcs	T-shirt, red esport pattern full print shirt (XXL)	2
pcs	T-shirt, red esport pattern full print shirt (XXXL)	1

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.



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**FINANCIAL OFFER**

Please quote your **best offer**. Please do not leave any blank item. Indicate "0" if item being offered is for free.

<b>TITLE/PROGRAM</b>	
<i>Approved Budget for the Contract in the amount of (AMOUNT)</i>	
<i>Your Total Offered Quotation in Words</i>	<i>In figures</i>

**Terms of Payment:**

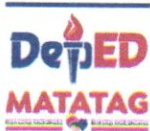
- Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility.
- Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

- Banking Institution:
- Account Number:
- Account Name:
- Branch:

**TERMS AND CONDITIONS:**

1. Suppliers/Service providers shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest calculated and responsive quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.



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7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The DepEd SDO Batangas shall have the right to conduct onsite visits to verify their conformity to the technical specifications.
9. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DepEd SDO Batangas shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time before contract award, without incurring any liability to the affected bidder or bidders.

Signature over Printed Name:	
Position/Designation:	
Office Telephone/Mobile No.:	
Email address:	